<<Date>>

Professor Derek Chew   
  
Commission on Excellence and Innovation in Health   
Level 7, 11 Hindmarsh Square Adelaide, SA 5000   
  
  
Dear Professor Chew   
  
  
Re: Application for the position as Statewide Clinical Network Lead for the Urgent Care Statewide Clinical Network.   
  
  
I endorse <<Name of applicant>> ‘s application for a position as the Statewide Clinical Network Lead given their experience, expertise, qualifications and accomplishments.   
  
  
I approve <<Name of applicant>> to be released from commitments at organisation   
<<Name of organisation>> for <<e.g. 0.1/0.2 FTE>> FTE for a term of two years.

Yours sincerely   
  
  
<<Your name>>   
<<Title>>   
<<Organisation>>   
<<Telephone number>>  
<<Email address>>